



Frontier Village
Foundation

Grant Application Form

Instructions: Please send a Cover Letter, Narrative Proposal, and Attachments by March 1 to frontiervillagefoundation@gmail.com or by mail to:

Frontier Village Foundation
Box 26201
Colorado Springs, CO 80936

Cover Letter: Include the purpose of the grant request, and a brief description of how the request fits with Frontier Village Foundation's mission and grantmaking priorities. Outline the program/project to be funded, and how you heard of Frontier Village Foundation.

Narrative: Please address the following questions fully, yet briefly:

1. Organizational Background.

- a) Describe the founding and development of your organization, along with the geographic area served. Explain the original issue and/or opportunity the organization was founded to address, and how that may have changed over time. Describe the challenges and opportunities facing your organization in the next few years.
- b) Provide the following:
 - i. Legal Name of Organization
 - ii. Mailing Address (and Physical Address if it is different)
 - iii. Application Primary Contact Name, Title, Phone Number, Email Address
 - iv. Website
 - v. Your 501(c)(3) tax exempt status. If you operating under a fiscal sponsor or agent's non-profit registration provide details on your relationship.

2. Program Description. Describe the program for which you are requesting funds, including population served, goals and objectives, activities and timeline. Also describe any partners or collaborations relevant to this program request.

3. Evaluation. Describe how you define success for your program. Also, how will you measure the impact of your program on the people you serve?

4. Financial Information.

- a) Grant request amount.
- b) Provide your organization's annual budget, revenues, and expenses.
- c) Outline how many employees and/or volunteers are a part of your organization, and how many will be working under the grant request program.

5. Frontier Village Foundation Grantmaking Priorities. Our funding priorities and guidelines are listed below. Please briefly describe if or how you meet these criteria:

- Provides services in the Rocky Mountain region
- Seeks to meet the needs of a local community
- Is a recently created or start-up program
- Priority given to organizations that have not received previous Frontier Village Foundation support
- Priority given to initiatives connected to Mennonite churches or programs
- Priority given to projects where funding of \$500-\$7,000 can make a difference in the program



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Attachments (If not provided above):

1. Current of prior year organizational budget of applicant, or fiscal sponsor if using one
2. Grant request project/program budget, including projected revenues and expenses
3. Financial audit from previous year, if available, or year-end financial statements (balance sheet and income statement) of applicant or fiscal sponsor
4. Proof of IRS federal tax-exempt status of applicant or fiscal sponsor. If using a fiscal sponsor, please include a memorandum of understanding or contract between the applicant and the fiscal sponsor
6. Optional: Organization's Annual Report